

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

November 12, 2019
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

Commissioners and Staff Present

Commissioners

Larry Stokes
Cary Bozeman
Axel Strakeljahn

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Scott Shoemaker, Atty

Call to Order

President Stokes called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. He welcomed Commissioner-Elect Gary Anderson to the meeting and congratulated him on being elected Port of Bremerton District 2 Commissioner.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of October 15, 2019.
- B. Payment of checks #80133 through #80175 and #80176 through #80177 and #80180 through #80181 and #901072 through #901073 and #901074 and #80184 through #80219 and #80222 through #80223 from the General Fund for \$309,636.44; #80130 through #80132 and #80178 through #80179 and #80182 through #80183 from the Construction Fund for \$49,949.98. Void Check #78503.
- C. Fund Transfer Resolution:
 - Resolution 2019-14 transferring \$50,000 into Seabeck Business Opportunities fund

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Consent Items as presented.

Following Commissioner Strakeljahn's description of Consent Item C - Seabeck Business Opportunities fund;

MOTION CARRIES, 3-0

Information Items

1. 2020 Preliminary Budget – Sherman Hu, Chief Financial Officer

Mr. Hu presented the final 2020 preliminary budget stating there were adjustments done in the capital budget which caused an increase of \$112,105.00 over the first preliminary budget that was presented at the last meeting. COO Fred Salisbury explained the reasons for the adjustments and responded to questions from the Board.

Director of Marina Facilities James Weaver responded to questions from the Board on marina projects including Bremerton Marina parking schedule.

Mr. Hu and the Board provided closing comments.

Citizen Comments

Roger Gay, South Kitsap

- Announced the annual "Kitsap Shop with a Cop" event for kids is being held Saturday, December 7, 4:00 PM, at the Poulsbo Walmart. He described the program including all the volunteer and fundraising efforts involved and responded to questions from the Board.

Action Items - None

Commission New Business

Commissioner Stokes

- Unsuccessful in getting funds from Kitsap Public Facilities District (KPFDD) and he feels a potential mistake was referring to the project as a racetrack instead of the public uses of the Emergency Vehicle Operators Course (EVOC) for local agencies and the STEM (science, technology, engineering, and math) education facility. He discussed their importance and encouraged the Port to find funding for this necessary public community project.

Staff Reports

Jim Rothlin, Chief Executive Officer

- Provided a welcome presentation at the Northwest Marine Trade Association fall conference at the Kitsap Conference Center. Topics covered at the conference were discussed.
- Staff has been retrofitting airport ramp lighting to LED fixtures and will also be upgrading SAFE Boats lighting. He thanked staff for their ingenuity and he and Mr. Salisbury and Mr. Hendrickson responded to questions from the Board about following up with other buildings in the industrial park and the cost savings.
- Reported on the groundbreaking for Circuit of the Northwest that was held in October; they are moving forward with private funding but because no public funding is yet available, they will have to hold off on the EVOC and STEM.
- Attended the Kitsap Business Association (KBA) membership meeting during which Commissioner Bozeman made a presentation. Commissioner Strakeljahn also attended.
- The Kitsap Regional Coordinating Council (KRCC) legislative reception is being held Thursday; Commissioner Strakeljahn provided an explanation on the purpose of the reception and there was discussion on legislative “asks.”
- Continuing to work on plans for a new diner – looking to expand the plans to include aeronautical support. Will be presenting to the Federal Aviation Administration.
- Discussed the agenda for the annual Port community meeting which will be held November 19.

Commission Reports

Commissioner Strakeljahn

- Appreciated everyone who came out for his mother’s funeral and for all the cards and support.
- Reported on the recent Puget Sound Regional Council (PSRC) executive board meeting.
- Reported on the Kitsap Aerospace & Defense Alliance (KADA) steering committee meeting and announced Tim Thomson has retired as co-chair of KADA and Anna Reyes-Potts will be his replacement.
- Attended the SR3 freight corridor community meeting during which he asked WSDOT to give a presentation to the Port.
- Reported on the KRCC Board retreat.
- Attended the KPFD meeting and discussed his disappointment that funding was not received for Circuit of the Northwest EVOC and STEM. He reviewed why he feels KPFD should take another look at the project.

Executive Session

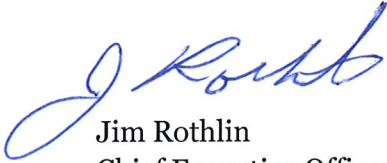
President Stokes recessed the meeting at 10:55 a.m. and reconvened into executive session at 11:05 a.m. for approximately 40 minutes regarding: real estate [RCW 42.30.110(1)(c)]. At 11:45 a.m., executive session was extended for 20 minutes and at 12:05 p.m. it was extended again for 15 minutes.

At 12:20 p.m. the regular meeting was reconvened.

Adjournment

There being no further business before the Board, the meeting was adjourned at 12:20 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
November 21, 2019

Approved,



Axel Strakeljahn
Commission Secretary
November 26, 2019

