

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

November 10, 2020  
10:00 AM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Commissioners and Staff Present**

Commissioners

Cary Bozeman  
Axel Strakeljahn  
Gary Anderson

Staff Members

Jim Rothlin  
Fred Salisbury  
Sherman Hu  
Arne Bakker  
James Weaver  
Warren Hendrickson  
Ginger Waye  
Taylor Korizon  
Anne Montgomery, Atty

**Call to Order**

President Bozeman called the meeting to order at 10:00 a.m.

**Approval of Agenda**

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting and executive session of October 27, 2020; special meeting and executive session of October 30, 2020; and special meeting and executive session of November 5, 2020.
- B. Payment of checks #901241 through #901242 and #901243 through #901244 and #901245 through #901248 and #81757 through #81758 and #81762 through #81773 and #E00272 through #E00276 and #901249 through #901251 and #901252 and #901253 and #81779 through #81791 and #E00278 through #E00282 from the General Fund for \$247,748.91; #81759 through #81761 and #E00277 and #81774 through #81778 from the Construction Fund for \$1,044,144.58.

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Work Study Session

### 1. 2021 Preliminary Budget – 2<sup>nd</sup> Draft

Sherman Hu, Chief Financial Officer, reviewed the Port's mission; guiding principles; and best budget practices and presented the following:

- Revenues and operating expenses discussing the changes between the 1<sup>st</sup> and 2<sup>nd</sup> preliminary budget drafts.
- Capital budget details:
  - Continuing projects
  - Priority projects
  - New projects for 2021. CEO Jim Rothlin discussed changes from the 1<sup>st</sup> preliminary budget draft with board discussion on Kitsap Public Facilities District (KPFDD) potential grant funding for Circuit of the Northwest project planning.
  - Information only projects that need to be kept in mind for future planning.
- Budget planning schedule culminating in public hearing and final budget presentation at the November 24, 2020 meeting.

**Citizen Comments** - None

## Action Items

1. Right of First Offer Agreement with Waterman Mitigation Partners, LLC  
*Presented by Jim Rothlin, Chief Executive Officer*

Following CEO Rothlin's presentation including a property site aerial, Commissioner Anderson recused himself from this subject as he is working with Waterman Mitigation Partners on other non-Port properties and doesn't want the appearance of a conflict of interest.

Following discussion;

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Approve the right of first offer agreement between the Port of Bremerton and Waterman Investment Partners, LLC for parcels as stated in the agreement.

**MOTION CARRIES, 2-0; Abstain - ANDERSON**

## Staff Reports

### *Jim Rothlin, Chief Executive Officer*

- Reported on recent personnel changes at the marinas – Kenzee Mathews was promoted to Marina Office Assistant (MOA) II; Gabrielle Garland was hired to fill the vacant MOA I position, and Robert Higgins was hired as a Port Attendant.
- Recent Port development has found some inefficiencies with current subarea plan requirements for the industrial park so staff met with City of Bremerton and they will allow the Port to look at compromises to make the process more efficient. The Port will work with an outside planner on exploring those compromises.
- Met with Pacific Northwest Waterways Association, a federally supported group that helps with waterways in the pacific northwest and could possibly assist in advocating for funding for the Port Orchard Marina breakwater so the Port is looking at the potential for joining the group.

## Commission Reports / New Business

### *Commissioner Strakeljahn*

- Participated in a Washington Public Ports Association (WPPA) transportation listening session with five State representatives that serve on the transportation committee. He discussed Gorst transportation during that session.
- Discussed the recent election and commented that we need to maintain the good relationships we have with fellow electeds.

### *Commissioner Anderson*

- Reported on the recent Peninsula Regional Transportation Planning Organization (PRTPO) legislative meetings and stated that everyone recognizes that Gorst is an issue. He requested PRTPO provide a letter of support to the Gorst Coalition.

### *Commissioner Bozeman*

- Reported on a recent COVID coalition meeting and stated that Kol Medina, head of the coalition, is relocating so may be replaced by United Way Director Carl Borg.
- Is serving on a selection committee for replacement of Mr. Medina as President/CEO of the Kitsap Community Foundation. Optimist that a good replacement will be found.

## Executive Session

President Bozeman recessed the meeting at 10:40 a.m. and reconvened into executive session for approximately 15 minutes regarding: real estate issues [RCW 42.30.110(1)(c)]. At 10:55 a.m., executive session was extended 15 minutes and at 11:10 again extended for approximately 10 minutes.

At 11:18 a.m. the regular meeting was reconvened.

**Adjournment**

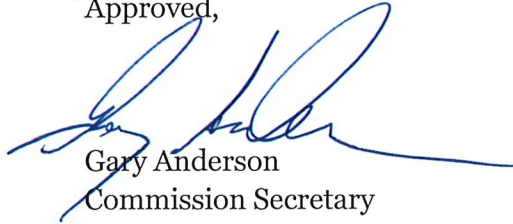
There being no further business before the Board, the meeting was adjourned at 11:18 a.m.

Submitted,



Jim Rothlin  
Chief Executive Officer  
November 19, 2020

Approved,



Gary Anderson  
Commission Secretary  
November 24, 2020

